

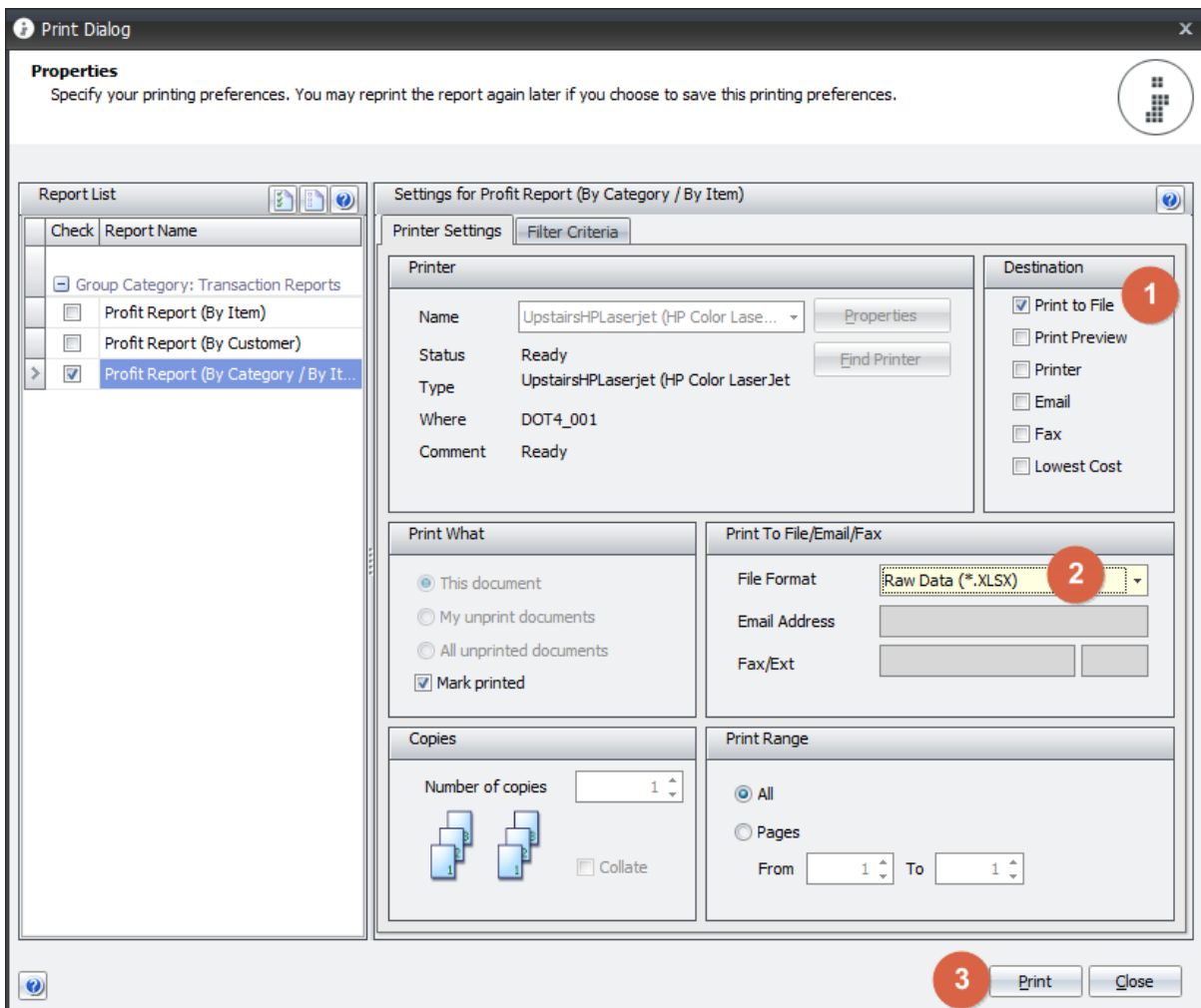


Export Reports to Excel using RAW Data

There is now the ability to export reports to Excel using 'RAW' data. What this means is there will no longer be any groupings on the report, it will extract the data making it easier to manipulate in excel.

On the Print Dialog window select

- 1) Print to file
- 2) File format = RAW Data (*.XLSX)
- 3) Print

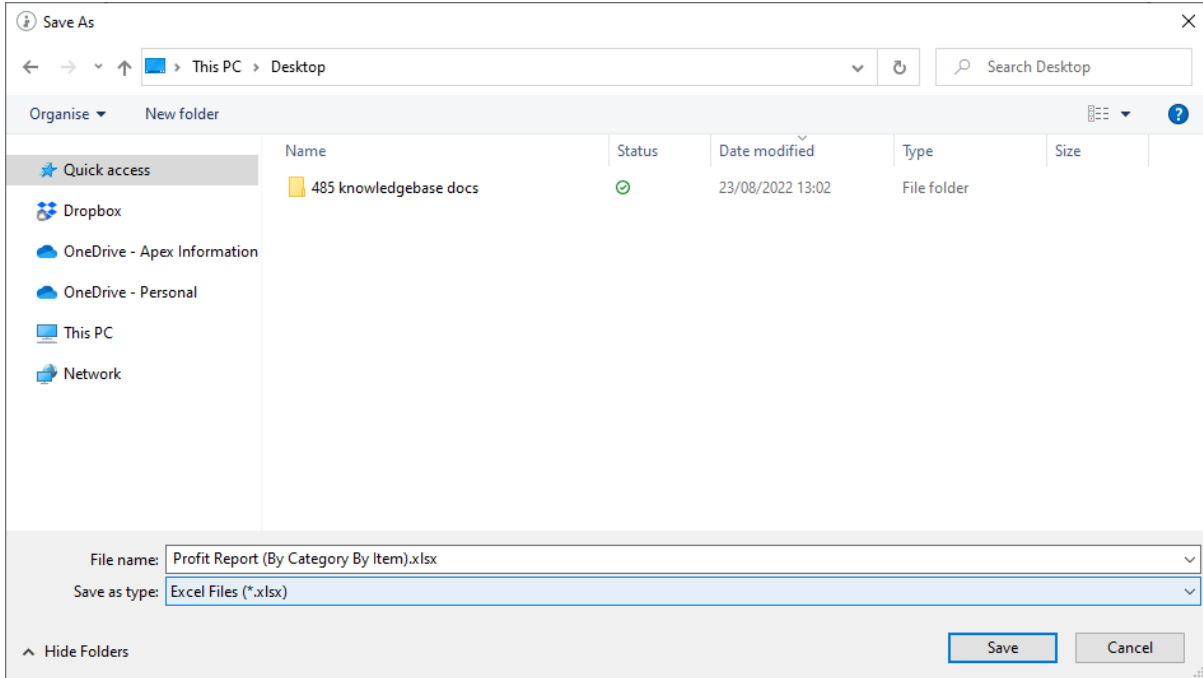


NB. This can only be exported to Raw Data from the Print Dialog window. If the report has been previewed first, close the preview window and export to file from here.



Export Reports to Excel using RAW Data

The report will need to be saved



See below, it is just the data that is exported, no report groupings.

ItemName	CustomerName	CategoryCode	InvoiceCode	Date	Quantity	FirstReference	SecondReference	SellPrice	ExtSellPrice	CostPrice	ExtCostPrice	GrossMargin	TotalGrossMarginExtSellPrice
17" Wheels	Bikes and Trikes Ltd	Bikes	INV-000030	23/01/2008	1.			30.00	30.00	15.00	15.00	15.00	50.00
17" Wheels	Arden Cycles	Bikes	INV-000032	23/01/2008	1.			30.00	30.00	15.00	15.00	15.00	50.00
17" Wheels	Toys International UK Ltd	Bikes	INV-000247	01/05/2021	1.		SO-000026	30.00	30.00	15.00	15.00	15.00	50.00
17" Wheels	A Toy Customer	Bikes	INV-000269	01/12/2021	1.		SO-000033	30.00	30.00	15.00	15.00	15.00	50.00
17" Wheels	Bikes and Trikes Ltd	Bikes	INV-000272	01/12/2021	.		SO-000036	30.00	0.00	15.00	0.00	0.00	.00
17" Wheels	The Gadget Store	Bikes	INV-000273	01/12/2021	.		SO-000037	28.00	0.00	15.00	0.00	0.00	.00
17" Wheels	Arden Cycles	Bikes	INV-000292	24/08/2022	55.		SO-000279	30.00	1,650.00	15.00	825.00	825.00	50.00
17" Wheels	A Toy Customer	Bikes	INV-000294	24/08/2022	100.		SO-000277	30.00	3,000.00	15.00	1,500.00	1,500.00	50.00
100 Frame	The Bike Shop UK	Bikes	CCNOTE-000005	28/03/2008	-1.		INV-000024	-100.00	-100.00	-60.00	-60.00	-40.00	40.00
100 Frame	A Toy Customer	Bikes	CCNOTE-000007	28/03/2008	-1.			-100.00	-100.00	-60.00	-60.00	-40.00	40.00
100 Frame	Henry Mcall toys Ltd.	Bikes	INV-000016	23/01/2008	1.			100.00	100.00	60.00	60.00	40.00	40.00
100 Frame	Toys International UK Ltd	Bikes	INV-000017	23/01/2007	1.			100.00	100.00	60.00	60.00	40.00	40.00
100 Frame	The Bike Shop UK	Bikes	INV-000023	23/01/2008	1.			100.00	100.00	60.00	60.00	40.00	40.00
100 Frame	The Bike Shop UK	Bikes	INV-000024	23/01/2008	1.			100.00	100.00	60.00	60.00	40.00	40.00
100 Frame	Bikes and Trikes Ltd	Bikes	INV-000272	01/12/2021	.		SO-000036	100.00	0.00	60.00	0.00	0.00	.00
100 Frame	The Gadget Store	Bikes	INV-000273	01/12/2021	.		SO-000037	100.00	0.00	60.00	0.00	0.00	.00
100 Frame	Pedal Power UK	Bikes	INV-000276	01/12/2021	5.		SO-000040	100.00	500.00	60.00	300.00	200.00	40.00
100 Frame	Pedal Power UK	Bikes	INV-000277	01/12/2021	5.		SO-000041	100.00	500.00	60.00	300.00	200.00	40.00
100 Frame	A French Customer	Bikes	INV-000278	01/12/2021	1.		SO-000042	72.53	72.53	60.00	60.00	12.53	17.28
100 Frame	A US Customer Inc	Bikes	INV-000265	23/06/2022	1.		SO-000017	101.03	101.03	60.00	60.00	41.03	40.61
100 Frame	A US Customer Inc	Bikes	INV-000266	23/06/2022	1.		SO-000018	101.03	101.03	60.00	60.00	41.03	40.61
100 Frame	A US Customer Inc	Bikes	INV-000267	23/06/2022	1.		SO-000019	101.03	101.03	60.00	60.00	41.03	40.61
100 Frame	A US Customer Inc	Bikes	INV-000268	23/06/2022	1.		SO-000020	101.03	101.03	60.00	60.00	41.03	40.61
100 Frame	A Toy Customer	Bikes	INV-000269	01/12/2021	1.		SO-000033	100.00	100.00	60.00	60.00	40.00	40.00
100 Frame	A Toy Customer	Bikes	INV-000270	01/12/2021	1.		SO-000034	100.00	100.00	60.00	60.00	40.00	40.00
100 Frame	Marsdens Toys	Bikes	INV-000238	01/04/2021	1.		SO-000076	100.00	100.00	60.00	60.00	40.00	40.00
100 Frame	A US Customer Inc	Bikes	INV-000253	01/05/2020	1.		SO-000021	101.03	101.03	60.00	60.00	41.03	40.61
100 Frame	A US Customer Inc	Bikes	INV-000254	01/05/2020	1.		SO-000022	101.03	101.03	60.00	60.00	41.03	40.61



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Export Reports to Excel using RAW Data

Sending to excel using Excel instead of Raw Data will look like the below.

The screenshot shows an Excel spreadsheet with the following data:

Customer Name	Invoice Code	Invoice Date	Qty	Ref 1	Ref 2	Sell Price	Total Sales	Cost Price	Total Cost	Gross Margin	Total Gross Margin(%)
Category Bikes											
Item Name 17" Wheels											
Bikes and Trikes Ltd	INV-00030	23/01/2008	1.			30.00	30.00	15.00	15.00	50.00	50.00
Arden Cycles	INV-00032	23/01/2008	1.			30.00	30.00	15.00	15.00	50.00	50.00
Toys International UK Ltd	INV-000247	01/05/2021	1.		SO-000026	30.00	30.00	15.00	15.00	50.00	50.00
A Toy Customer	INV-000269	01/12/2021	1.		SO-000033	30.00	30.00	15.00	15.00	50.00	50.00
Bikes and Trikes Ltd	INV-000272	01/12/2021	1.		SO-000036	30.00	0.00	15.00	0.00	0.00	.00
The Gadget Store	INV-000273	01/12/2021	1.		SO-000037	28.00	0.00	15.00	0.00	0.00	.00
Arden Cycles	INV-000292	24/08/2022	55.		SO-000279	30.00	1,650.00	15.00	825.00	825.00	50.00
A Toy Customer	INV-000294	24/08/2022	100.		SO-000277	30.00	3,000.00	15.00	1,500.00	1,500.00	50.00
SUB TOTAL			159.				4,770.00		120.00	2,385.00	
Item Name 100 Frame											
The Bike Shop UK	CCNOTE-000006	23/01/2008	-1.		INV-000024	-100.00	-100.00	-60.00	-60.00	-40.00	-40.00
A Toy Customer	CCNOTE-000007	26/03/2008	-1.			-100.00	-100.00	-60.00	-60.00	-40.00	-40.00
Henry Mcoll toys Ltd.	INV-000016	23/01/2008	1.			100.00	100.00	60.00	60.00	40.00	40.00
Toys International UK Ltd	INV-000017	23/01/2007	1.			100.00	100.00	60.00	60.00	40.00	40.00
The Bike Shop UK	INV-000023	23/01/2008	1.			100.00	100.00	60.00	60.00	40.00	40.00
The Bike Shop UK	INV-000024	23/01/2008	1.			100.00	100.00	60.00	60.00	40.00	40.00
Bikes and Trikes Ltd	INV-000272	01/12/2021	1.		SO-000036	100.00	0.00	60.00	0.00	0.00	.00
The Gadget Store	INV-000273	01/12/2021	1.		SO-000037	100.00	0.00	60.00	0.00	0.00	.00
Pedal Power UK	INV-000276	01/12/2021	5.		SO-000040	100.00	500.00	60.00	300.00	200.00	40.00
Pedal Power UK	INV-000277	01/12/2021	5.		SO-000041	100.00	500.00	60.00	300.00	200.00	40.00
A French Customer	INV-000278	01/12/2021	1.		SO-000042	72.53	72.53	60.00	60.00	12.53	17.28
A US Customer Inc	INV-000265	23/06/2022	1.		SO-000017	101.03	101.03	60.00	60.00	41.03	40.61
A US Customer Inc	INV-000266	23/06/2022	1.		SO-000018	101.03	101.03	60.00	60.00	41.03	40.61
A US Customer Inc	INV-000267	23/06/2022	1.		SO-000019	101.03	101.03	60.00	60.00	41.03	40.61

Use Raw data instead of Excel to export with no groupings.

