



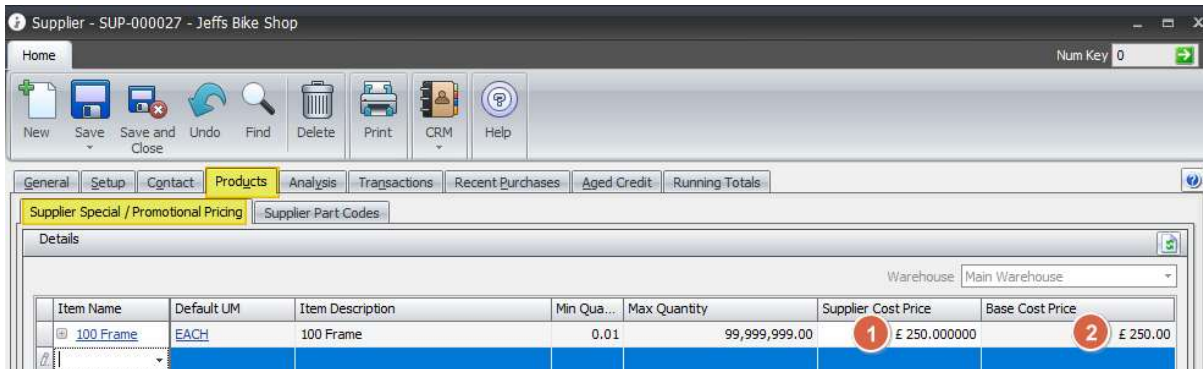
## Setting Up Supplier/Item Pricing, Leadtime and Usual Order Quantity.

### Pricing Setup

Within the supplier record there is a products tab and within there, a supplier special/promotional pricing tab.

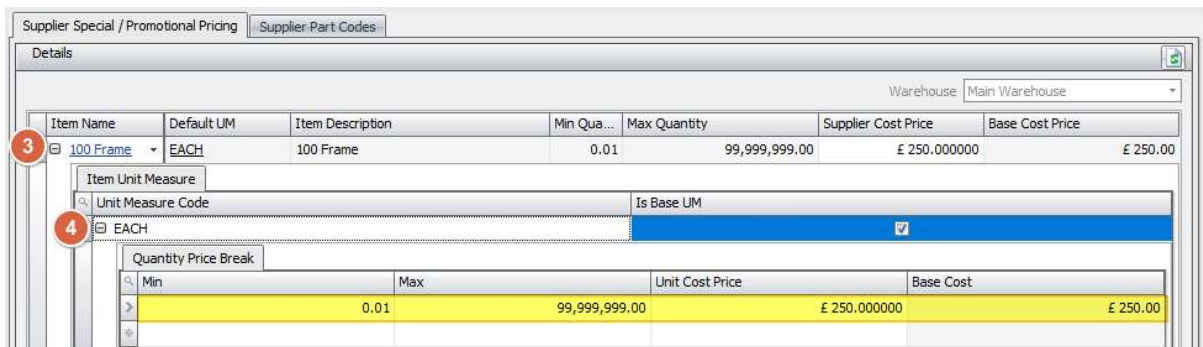
Products can be added to this tab which will enable the setup of pricing.

When a product is added, a supplier cost price can be added (1). If the supplier is in foreign currency, the base value (calculated from current exchange rate) will be shown in the base cost price field (2).



Clicking the + button (3) next to an item will expand the unit of measures (UOMs) which are setup against the item. Once clicked, the button will change to a – which can be used to hide the UOM's again.

Clicking the + button (4) next to a UOM will expand the pricing for the UOM (highlighted). This allows different pricing per UOM setup.





## Setting Up Supplier/Item Pricing, Leadtime and Usual Order Quantity.

Further to this, quantity break pricing can be setup per UOM.

Changing the "Max" figure (5) from 99,999,999 to something else will then add another line below (highlighted) allowing quantity breaks to be setup.

The screenshot shows the 'Supplier Special / Promotional Pricing' window for 'Supplier Part Codes'. The 'Details' section is active, showing the 'Main Warehouse'. The main table lists the item '100 Frame' with a default unit measure of 'EACH', a minimum quantity of 0.01, and a maximum quantity of 99,999,999.00. The supplier cost price is £ 250.000000 and the base cost price is £ 250.00. Below this, the 'Item Unit Measure' section shows 'EACH' as the unit measure code, which is the base unit measure. The 'Quantity Price Break' section contains a table with the following data:

Min	Max	Unit Cost Price	Base Cost
0.01	10.00	£ 250.000000	£ 250.00
11.00	99,999,999.00	£ 230.000000	£ 230.00

Changing the new line's Max figure (6) will allow multiple quantity breaks to be setup for that item/UOM combination.

In the example below, the price will be £250 if 10 or less are ordered, £230 if 11 – 20 are ordered and £200 if more than 20 are ordered.

The screenshot shows the same 'Supplier Special / Promotional Pricing' window for 'Supplier Part Codes'. The 'Details' section is active, showing the 'Main Warehouse'. The main table lists the item '100 Frame' with a default unit measure of 'EACH', a minimum quantity of 0.01, and a maximum quantity of 99,999,999.00. The supplier cost price is £ 250.000000 and the base cost price is £ 250.00. Below this, the 'Item Unit Measure' section shows 'EACH' as the unit measure code, which is the base unit measure. The 'Quantity Price Break' section contains a table with the following data:

Min	Max	Unit Cost Price	Base Cost
0.01	10.00	£ 250.000000	£ 250.00
11.00	20.00	£ 230.000000	£ 230.00
21.00	99,999,999.00	£ 200.000000	£ 200.00



## Setting Up Supplier/Item Pricing, Leadtime and Usual Order Quantity.

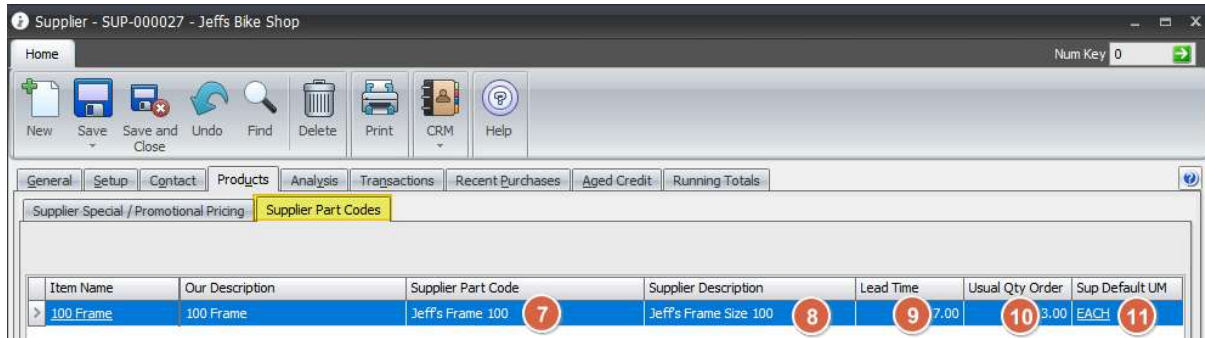
### Supplier Part Codes / Usual Order Quantities

Clicking the Supplier Part Code tab (highlighted) will show the details within the tab.

Next to the item name and description, a supplier part code (7) can be entered along with a supplier part description (8). These will (as default) print below the item name and description on the purchase order layout. The suppliers part code can also be used to search for items when entering a purchase order.

A lead time in days can be entered in the lead time (9) field. When entering a purchase order, this is used to determine the initial due date.

A usual order quantity (10) can be entered to determine how many of the item should be ordered as default. This can be set to take advantage of the best pricing or if the supplier does not accept low quantity orders of the item. If this is set, it will be the default quantity when a purchase order is raised. A default UOM (11) can also be set which compliments the usual order quantity. Therefore, if this item should be ordered in cases, pallets etc. it can be set in here and will be the default on any purchase orders for this supplier/item.





## Setting Up Supplier/Item Pricing, Leadtime and Usual Order Quantity.

When entering a purchase order for the supplier/item combination we can see how the setup affects the details which are defaulted onto the purchase order.

The usual order quantity defaulted into the ordered quantity (12).

The supplier default UOM defaulted into the UM field (13).

The supplier part code is shown in the part code field (14). It could also be searched on to add the item to the order initially.

The due date (15) calculated based on the lead time in setup.

The cost/price (16) defaulted based on the pricing setup.

Purchase Order - [To be generated] - Jeffs Bike Shop

Home Num Key 0

Order Supplier History Activities Attachments Import Order Label

Document Code [To be generated] Reference  
Date 01/04/2025 Due Date 01/04/2025  
Reference # Status Open  
Payment Term Terms 30 Days from Document Date Delivery Status  
Shipping Method Standard Delivery Charge Consignment #  
Currency GBP 1.00 Contact Jeffrey

Notes Custom Fields Accounts Put Away

Inventory Item Availability Received Billed Summary Item History Import Info Order Check Confirm Shipment

Item Name	Ordered	UM	Description	Part Code	Due Date	Tax Code	Proj	Cost Price	Net Cost	Ext Price
100 Frame	12	3.00 EACH	13 00 Frame	14 Jeff's Frame 100	08/04/2025	15 20 Std Rate...		£ 250.00000	16 0.000000	£ 750.00



## Setting Up Supplier/Item Pricing, Leadtime and Usual Order Quantity.

### Viewing the same information from the item

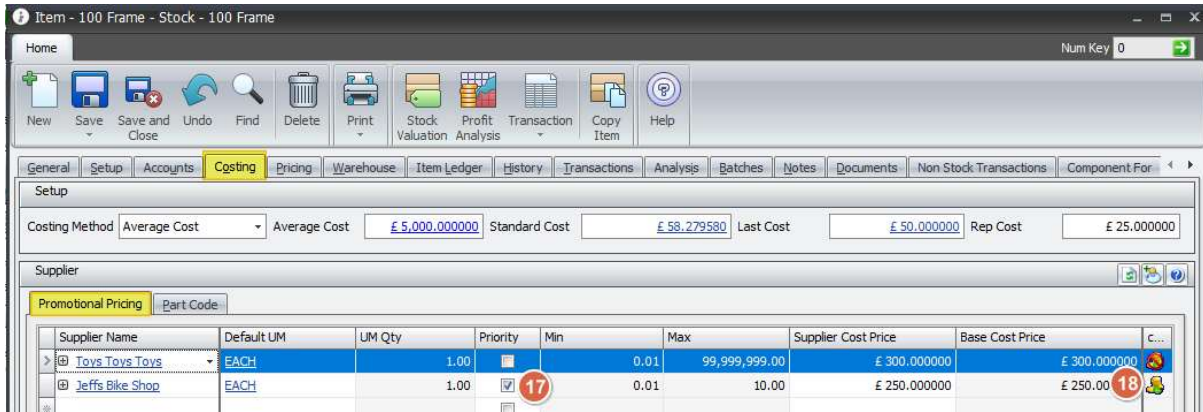
The same setup of the supplier/item can also be created, viewed and amended from the item. Within the item, the costing tab and promotional pricing sub tab shows much of the same information as the supplier screen.

The exception is that all suppliers which are setup against an item are shown.

The default supplier is denoted by the priority tick box (17).

The icon on the right-hand side (18) denotes if the item has quantity break pricing setup or not. Clicking the + icon next to the supplier/UOM would enable setup of the quantity break pricing similar to how it was done from the supplier record.

This screen is handy to be able to see the various suppliers the item can be purchased from along with prices for each supplier.



The part code tab also shows the various part codes, lead times and usual order details per supplier. These can be amended in here.

